



**Hawkins Accounting, Inc.**  
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## Self-Employment Worksheet

Name \_\_\_\_\_

Business Name \_\_\_\_\_ EIN \_\_\_\_\_

Address (if different than home address) \_\_\_\_\_  
Street Address

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Total Business Mileage \_\_\_\_\_ Total miles driven \_\_\_\_\_

Gross Income \$ \_\_\_\_\_

Business Expenses

Advertising \_\_\_\_\_  
 Commissions & Fees \_\_\_\_\_  
 Contract Labor \_\_\_\_\_  
 Insurance \_\_\_\_\_  
 Interest \_\_\_\_\_  
 Legal & Professional Services \_\_\_\_\_  
 Office Expenses \_\_\_\_\_  
 Rent \_\_\_\_\_  
 Repairs/Maintenance \_\_\_\_\_

Supplies \_\_\_\_\_  
 Taxes & Licenses \_\_\_\_\_  
 Meals & Entertainment \_\_\_\_\_  
 Utilities \_\_\_\_\_  
 Travel Expenses \_\_\_\_\_  
 Other Expenses \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Did you purchase any single item in 2015 that cost over \$100.00 if so, please list below

Item Description	Date of Purchase	Cost	Depreciate Y/N

Did you use any part of your home exclusively for business?      Yes     No

Did you make any payments that require you to file a 1099 Form?      Yes     No

Client Signature \_\_\_\_\_

Date \_\_\_\_\_